

Department of Microbiology
S. K. Medical College, Muzaffarpur

Weekly Performance Report of Faculty 06/04/2020 to 11/04/2020)

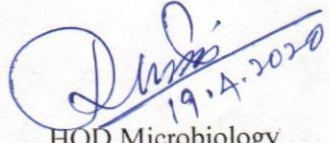
Letter No. - 227/20

Dated:- 19.4.2020

Date	Day	UG / Para Medical	Time of Class	Name of Teacher	Topic	Lab. Work with Department Work
06/04/20	Mon		Closed due to COVID19 as per order of Principal			All Teacher
07/04/20	Tues		Closed due to COVID19 as per order of Principal			All Teacher
08/04/20	Wed		Closed due to COVID19 as per order of Principal			All Teacher
09/04/20	Thru		Closed due to COVID19 as per order of Principal			All Teachers
10/04/20	Fri		Closed due to COVID19 as per order of Principal			All Teachers
11/04/20	Sat		Closed due to COVID19 as per order of Principal			All Teachers

- This log book is apart from roster duties.

Encl. 03 Page.


19.4.2020
HOD Microbiology
S. K. Medical College, Muzaffarpur

Department of Microbiology
S. K. Medical College, Muzaffarpur

Weekly Performance Report of Faculty 12/04/2020 to 19/04/2020

Letter No. - 227/20

Dated:- 19.4.2020

Date	Day	UG / Para Medical	Time of Class	Name of Teacher	Topic	Lab. Work with Department Work
12/04/20	Sun				Closed due to COVID19 as per order of Principal	All Teacher
13/04/20	Mon				Closed due to COVID19 as per order of Principal	All Teacher
14/04/20	Tues				Closed due to COVID19 as per order of Principal	All Teacher
15/04/20	Wed				Closed due to COVID19 as per order of Principal	All Teacher
16/04/20	Thru				Closed due to COVID19 as per order of Principal	All Teachers
17/04/20	Fri				Closed due to COVID19 as per order of Principal	All Teachers
18/04/20	Sat				Closed due to COVID19 as per order of Principal	All Teachers
19/04/20	Sunday				Closed due to COVID19 as per order of Principal	All Teachers

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19.4.2020

HOD Microbiology
S. K. Medical College, Muzaffarpur

Department of Microbiology
S. K. Medical College, Muzaffarpur

As per direction of Principal order letter no. 1338/17 dated – 23.06.17

Weekly work log book of Staff 12/04/2020 to 19/04/2020

Letter No. - 227/20

Dated:- 19.4.2020

SI No.	Name of Staff	Designation	Details of done the work
1	Sri Upendra Kumar Nirala	Data Entry Operator (IDSP)	IDSP related report collecting compiling & sending.
2	Sri Dhiraj Vivek Sheel	Lab Technician	Done the work of store, Lab & as per direction of HOD and other works.
3	Sri Sunil Kumar	Lab Technician	Culture reporting, sterilization, sample collection, culture & sensitivity work.
4	Sri Shyam Kumar	Lab Technician (On Deputation)	Patient's registration and report preparation work.
5	Sri Awadhesh Kumar	Lab Technician	Virology work, IDSP register maintain & other departmental work.
6	Sri Pawan Kumar	Lab Technician	Sample collection and testing.
7	Sri Nikhil Kumar	Technical Officer (SRL)	SRL Work & Departmental work as per direction of HOD Microbiology.
8	Sri Amrendra Kumar Suman	Lab Technician	SRL Work & Departmental work as per direction of HOD Microbiology.
9	Sri Piyush Ranjan	Lab Technician	SRC Work.
10	Sri Jay Prakash Singh	Counsellor	ICTC Work.
11	Sri Raj Kishore Kumar	Lab Technician	ICTC Work.
12	Sri. Amit Kumar	Lab Technician (RNTCP)	Gene Expert.
13	Sri Braj Mohan Ram	Lab Attendant	Patient's report distribution in ward, Culture tube sterilization, report signed by officer & other laboratory works.
14	Sri Manoj Kumar Sah	Cleaner	Patient's Sample Collection Lab., Demonstration Lab. Mussium Lab. , report signed by officer & other laboratory works.
15	Smt. Basanti Devi	Sport Attendent	HOD & Faculty chamber, Class Room & Practical Lab.
16	Sri Nathuni Ram	Sweeper (Outsource)	Done the Cleaning work of all rooms of concerning department.


19.4.2020

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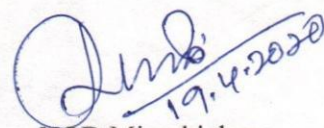
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